

## Workshop on Using the Microsoft Excel Application



Within the framework of developing the professional side and enhancing the level of performance among faculty members, the General Education Department at Al Falah University organized a workshop on the use of the Microsoft Excel application presented by Mr. Ali Al Alami, Instructor from GE Department.

During the workshop, the basics of the application and the principles of its use were presented which included the main elements of the application interface, the formatting of text and contents of cells, the integration of data and the use of formulas for various calculations, in addition to the production of charts based on the digital data of the tables.

Al Falah University's management seeks to empower faculty and administrative staff and enhance the level of performance through lectures and workshops to achieve professional standards with a certain level of efficiency and effectiveness.

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