

GRADUATE PROGRAMS ADMISSION



REQUIRED DOCUMENTS

- A completed Admission application form (A2). (All parts of the application form must be carefully completed).
- Attested copies of the Bachelor's certificate and transcripts as approved by the UAE Ministry of Education
- Equivalency letter from the Ministry of Education for applicants graduating from universities outside the UAE in addition to a true copy of the certified Bachelor Degree Certificate and Transcript
- 3 recent photos
- A Valid copy of Applicant's Passport and a Valid Residence Visa copy (for expats only)
- UAE National ID (all nationalities)
- Family Book (UAE Nationals Only)
- A non-refundable application and admission fee of 1,000 UAE Dirham
- For Transfer Applicants: Official transcripts from the previous institution with full course descriptions

GENERAL ADMISSION REQUIREMENTS FOR A GRADUATE PROGRAM

- Completion of a recognized baccalaureate degree in a discipline appropriate for the Graduate degree.
- A minimum cumulative grade point average of 3.00 on a 4.0 scale, or its established equivalent, in the applicant's baccalaureate degree program.
- A minimum TOEFL score of 550 on the Paper-Based, 213 on the Computer-Based, or 79 on the Internet-Based test, or its equivalent in a standardized English language test, such as 6.0 IELTS or another standardized, internationally recognized test with the following exceptions:
 - a. a native speaker of English who has completed his/her undergraduate education in an English-medium institution and in a country where English is the official language;

- b. an applicant with an undergraduate qualification from an English medium institution who can provide evidence of acquiring a minimum 27 TOEFL score of 500 on the Paper-Based test, or its equivalent on another standardized test, at the time of admission to his/her undergraduate program.

CONDITIONAL ADMISSION REQUIREMENTS FOR A GRADUATE PROGRAM

1. A student with a recognized baccalaureate degree and a TOEFL score of 530 (197 CBT, 71 iBT) or its equivalent on another standardized test may be admitted conditionally to the Graduate program. The student must meet the following requirements during the period of conditional admission or be subject to dismissal:

- (a) Must achieve a TOEFL score of 550, or equivalent, by the end of the student's first semester of study;
- (b) May take a maximum of six credit hours in the first semester of study;
- (c) Must achieve an overall grade point average of 3.00 on a 4.0 scale, or its established equivalent, in the first nine credit hours of credit-bearing courses studied for the Graduate program.

2. A student with a recognized baccalaureate degree with a cumulative grade point average below 3.00 on a 4.0 scale, or its established equivalent, and who meets the English language competency requirements for general admission stated in Part 1 above, may be admitted conditionally to the Graduate program. Such a student must meet the following requirements during the period of conditional admission or be subject to dismissal:

- (a) May take a maximum of nine credit hours in the first semester of study;
- (b) Must achieve an overall grade point average of 3.00 on a 4.0 scale, or its established equivalent, in the first nine credit hours of credit-bearing courses studied for the Graduate program.

PRE-MBA COURSES

Applicants to the MBA Program are expected to have an appropriate background with demonstrated proficiency in statistics and various business areas (see table below). Students from varying academic backgrounds can register for MBA and their educational history is carefully assessed to gauge their competence. If they have already completed any of the Pre-MBA courses in their previous degree, those credits are exempted and the student is then registered for the remaining courses. Students must pass these courses with a grade of C at least in order to register for the MBA courses in the subsequent semesters. However, the grades for these courses are not counted in the final student's GPA.

Course #	Course Title	Credit Hours	Prerequisite
0501501	Principles of Management	---	None
0502501	Principles of Accounting	---	None
0509501	Principles of Economics	---	None
0504501	Principles of Marketing	---	None
0509502	Principles of Statistics	---	None